

Esports Wales

Event Safeguarding & Risk Assessment Policy

Status: Board approved policy

Applies to: All Events, Tournaments, Competitions & Activities

Owner: Board of Directors

Safeguarding Lead: Designated Safeguarding Lead (DSL)

Event Lead: Appointed Event / Competition Lead

Review cycle: Annual

Next review due: 12 months from adoption

1. Purpose

This policy sets out how **Esports Wales CIC** (“the Company”) will **identify, assess, manage, and review safeguarding and welfare risks** associated with events and activities delivered, sanctioned, or recognised by Esports Wales.

It exists to:

- protect children, young people, and adults at risk
 - ensure events are safe, inclusive, and well-managed
 - embed safeguarding into event planning and delivery
 - support compliance with safeguarding and duty of care obligations
 - provide clarity on roles, responsibilities, and escalation
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2. Scope

Policy Number: P0602
Version Number: 001



Esports Wales CIC:
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This policy applies to:

- online, offline, and hybrid events
- competitions, tournaments, leagues, and community activities
- schools, clubs, and partner-delivered events

It applies to all individuals involved, including:

- players and participants
 - staff and volunteers
 - coaches, officials, and organisers
 - spectators and online audiences
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3. Safeguarding Principles at Events

Esports Wales events are governed by the following principles:

- **Welfare First** – safety overrides performance or outcomes
- **Prevention** – risks should be anticipated and reduced
- **Proportionality** – controls reflect the level of risk
- **Accountability** – safeguarding is everyone’s responsibility
- **Transparency** – concerns are reported and acted upon

These principles reflect the **Safeguarding Policy Statement**.

4. Risk Assessment Requirements

4.1 Mandatory Risk Assessments

A **written safeguarding and welfare risk assessment** must be completed for:



- all Esports Wales-delivered events
- all sanctioned or recognised competitions
- any event involving children or adults at risk

4.2 What Risk Assessments Must Cover

Risk assessments must consider:

- age, vulnerability, and supervision of participants
 - online platforms, communication tools, and moderation
 - physical venues and facilities (where applicable)
 - travel, access, and supervision arrangements
 - staffing, ratios, and safeguarding roles
 - potential welfare, wellbeing, and mental health risks
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5. Event Safeguarding Roles

5.1 Designated Safeguarding Lead (DSL)

- provides oversight and advice
- receives and manages safeguarding concerns
- liaises with statutory agencies where required

5.2 Event / Competition Lead

- ensures risk assessments are completed and implemented
- ensures safeguarding information is communicated
- escalates concerns promptly

5.3 Staff, Volunteers & Officials



- follow safeguarding procedures
 - challenge unsafe practice
 - report concerns immediately
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6. Safeguarding Controls & Measures

Depending on risk, events may require:

- named safeguarding contacts on site or online
 - clear codes of conduct and behaviour expectations
 - appropriate supervision and staffing ratios
 - safe online moderation and reporting tools
 - incident reporting and escalation routes
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7. Online & Digital Events

For online or hybrid events:

- platforms must comply with **Online Safety & Digital Safeguarding Policy**
 - moderation must be in place
 - private messaging and streaming risks must be assessed
 - escalation routes must be clearly communicated
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8. Responding to Safeguarding Concerns at Events

8.1

If a safeguarding concern arises:

- ensure immediate safety



- report to the Event Lead and DSL
- record the concern using safeguarding forms

8.2

Concerns involving:

- children or young people
- adults at risk

must follow safeguarding procedures and **override event delivery priorities.**

9. Incident Recording & Reporting

All safeguarding incidents must be:

- recorded accurately and promptly
 - reported in line with safeguarding procedures
 - reviewed to identify learning or improvements
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10. Partner & Third-Party Events

Where events are delivered by partners:

- safeguarding standards must align with Esports Wales policies
 - risk assessments must be shared where appropriate
 - Esports Wales reserves the right to intervene or withdraw recognition
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11. Monitoring & Review

Safeguarding and risk management will be:

- monitored during events

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- reviewed after incidents or near misses
 - used to improve future delivery
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12. Linked Policies & Procedures

This policy must be read alongside:

- **0201 Safeguarding Policy Statement**
 - **0202 Safeguarding Children Policy**
 - **0203 Safeguarding Adults at Risk Policy**
 - **0204 Duty of Care Policy**
 - **0213 Online Safety & Digital Safeguarding Policy**
 - **0601 Competition Rules & Regulations**
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13. Review

This policy shall be reviewed:


- annually
 - following serious safeguarding incidents
 - following changes to legislation, guidance, or delivery models
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14. Adoption

This Event Safeguarding & Risk Assessment Policy was approved by the Board of Directors of **Esports Wales CIC**.



Date approved: ___02/03/2026___

Signed (Chair):___  ___

